



OFFICE OF THE PRINCIPAL

ADARSHA VIDYALAYA BOROBAZAR, BHUMKIPARA

(UNDER ADMINISTRATIVE CONTROL OF ADARSHA VIDYALAYA SANGATHAN, ASSAM & DEPARTMENT OF SCHOOL EDUCATION, GOVT. OF ASSAM)

CBSE AFFILIATION NO. – 220157, SCHOOL CODE – 37681, UDISE CODE – 18250114511, PAN – AAQAA4011N

VILL: BHUMKIPARA, P.O: BALLAMGURI, P.S.-BIJNI, DIST.: CHIRANG, PIN-783393

EMAIL ID: CHIRANGVB@GMAIL.COM, WEBSITE: WWW.AVBCHIRANG.IN , 9678872724 (M)

Ref. No.: AVB/SCHOOL FURNITURE/34/2024/1

Date: 08/03/2024

NOTICE INVITING TENDER (NIT)

Sealed tender affixing non-refundable court fee stamp of **Rs. 8.25 (Rupees Eight and Twenty-Five Paisa)** only are invited from registered Manufacturer/supplier/vendor/firm for **Procurement of school furniture** for Adarsha Vidyalaya Borobazar Bhumpkipara for the new academic session as per the following terms and condition. The tender/application will be received by the Office of the District Commissioner, Kajalgaon, Chirang through **Tender Box** from **08/03/2024 to 14/03/2024** during office hours i.e., from **10:00 AM to 4:00 PM** and will be opened at **4:00 PM on 14/03/2024** in presence of the vendors/bidders or their authorized agents. If the last date of submission/opening is to be a holiday then the next working day will be treated as submission/opening day. The tender documents for detail list of items, specification of school furniture along with terms & conditions for **“Procurement of school furniture”** will be obtained from school premises during office hours i.e., from **10:00 AM to 4:00 PM** or available in the district/school website.

Terms & Conditions: -

1. Tender documents should contain the complete furniture specification, quality, brand and item lists of School Furniture as per **Annexure A**. Cost of each item should be mentioned.
2. **A Tender Acceptance Form (Annexure B)** duly signed and stamped by the bidder (i.e., all the terms & conditions of tender document are acceptable).
3. The selected Bidder should sign a **Contract Agreement** with Adarsha Vidyalaya Borobazar Bhumpkipara as per the Specimen **(Annexure C)**.
4. Rates quoted should be valid for one year from the date of signing of the **Contract Agreement**. Bids quoting the Rates valid for periods less than one year will be considered non-responsive.
5. The rates once quoted cannot be altered/ withdrawn after submission of the Bid and will hold for the whole Financial Year 2024-25.
6. Rs 8.25 court fee must be affixed.
7. The rates should be genuine and reasonable and at the prevailing market rate.
8. The materials/Instrument should be of good quality and also the name of manufacturer/band type etc. may be mentioned, if any.
9. The supplier shall maintain the quality of product same throughout the year. All goods should be new, unused and free from any defects and within the warranty period.
10. The Purchaser may at any time terminate the Contract by giving written Notice to the Supplier, without compensation to the Supplier. If the Supplier becomes bankrupt or otherwise insolvent as declared by the Competent Court provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.
11. The rate quoted should be inclusive of all admissible taxes i.e. GST, IT etc. and other relevant taxes.
12. Price of rate quoted should include all incidental charges for delivery at the location of the school.
13. The supplier shall make his own arrangement of loading, unloading and transporting of the goods up to the point delivery.
14. No representation/ appeal for enhancement on the ground of rise in cost of materials, labour cost and rise in the market rate or any other reason whatsoever will be entertained.
15. The Suppliers must be GST registered and must have PAN card and valid Trade license/Govt. Supplied Registration. The applicant must submit self-attested GST registration, GST clearance certificate, PAN card, valid Trade license, updated bank statement. Tender without valid documents will be rejected out rightly.

Signature of the Authorized Official of
the Company/Firm

Signature of the Authorized Official of
Adarsha Vidyalaya Borobazar, Bhumkipara

16. If the Bid winner after entering the Contract agreement with the undersigned renders similar goods at a price lower than the quoted rate price to anyone in the state of Assam, at any time, during the validity of the contract agreement, the quoted rate price will be automatically lowered or reduced accordingly to such lesser or reduced price quoted for the subject matter of procurement with effect from the date of such quoting or reducing and the rate contract will be amended accordingly.
17. The undersigned reserves the right not to place any order even after execution/acceptance of the formal contract agreement and no claim or compensation whatsoever will be entertained.
18. The supply of "**School Furniture**" has to be completed in such a manner and in such time as stipulated in the work order without fail.
19. The materials of required quantity should be delivered at the school premises of Adarsha Vidyalaya Borobazar Bhumpkipara, Chirang within stipulated time from the issue of the order.
20. The supply order of "**School Furniture**" will be placed as per the requirement and payment will be made subject to availability of fund in the respective head of account after observing due formalities thereof. No claims as regard to payment, advance payment etc. will be entertained. 100% payment will be made after completion of the work and getting satisfactory delivery & certifying by an inspection team.
21. Necessary bills shall be released from the State Office of AVS, Assam after completion of the procurement and installation of school furniture along with due submission of completion certificate from the school authority.
22. The supply order of "**School Furniture**" may not be placed by the Purchaser. Adarsha Vidyalaya Borobazar Bhumpkipara reserves the right to cancel the **Contract Agreement** at any time.
23. Quantity given in the Price Bid is approximate depending on the usage of the Purchaser. It may likely to vary depending upon the actual usage and selected firms should be able to supply the quantity mentioned in the Tender. Adarsha Vidyalaya Borobazar Bhumpkipara reserves the right to vary the quantity mentioned.
24. Purchase Orders (POs) will be issued as and when demand arises. **The Delivery has to be effected within 7 working days or a period even lesser than that owing to exigencies of the situation on mutually agreed upon date and time between the Purchaser and the Supplier.**
25. The supplier shall furnish a **Performance Security Deposit (valid up to 120 days)** to the purchaser for an amount of **minimum 5% of order amount in the form of FDR/DD only** from any nationalized/commercial bank within **three (3) days** from date of receipt of work order in favour of "**SMDC ADARSHA VIDYALAYA BOROBAZAR**" and payable at Chirang Dist.
26. **The purchaser will release the Performance Security Deposit without any interest to the supplier on completion of the supplier's all contractual obligations. The supplier shall submit pre receipt for obtaining their security.**
27. The Inspection Team of the School shall inspect the items on receipt to examine whether the items supplied are in conformity with requirements/specifications in terms of Make, Model, Quality, Size, Color, Shade, Dimensions, etc. before issuance of the same to the officers/staff of the Purchaser. In case the inspection team rejects the consignment for not conforming to the required specifications the supplier has to replace the consignment ensuring conforming to the required specifications within the given time.
28. The supplier shall not appoint sub vendor/affiliate/enter into sub-contract to perform its obligations under this Contract without obtaining prior written approval of the Undersigned.
29. For items rejected, payment will not be made until made good by replacement of materials by other materials in good condition.
30. **Minimum Guarantee/Warranty of the item should be at least one year from the date of delivery.** In the event of any Manufacturing defects of item, the Firm/Bidder has to replace the same free of cost.
31. The bill in triplicate may be sent to this office for settlement after delivery of the material has been done satisfactorily.
32. All payments shall be made as per norms laid down by the Government of Assam. The payments shall be made to the Supplier under this Contract in Indian Rupees only.
33. The Supplier shall keep, and shall make all reasonable efforts to keep, accurate and systematic accounts and records in respect of the Goods in such form and details as will clearly identify relevant time changes and costs.

34. All disputes, differences and questions arising out of or in any way touching or concerning this Agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the Sole Arbitration of the **Principal cum Member Secretary, Adarsha Vidyalaya Borobazar Bhumpkipara** or any person nominated by him. The Arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The Arbitrator shall be entitled to extend the time of Arbitration Proceedings with consent of the Parties. No part of the Agreement shall be suspended on the ground of pending Arbitration Proceedings.
35. The undersigned reserves the right to accept/reject any or all the Bids in the whole or in part and annul the Bidding Process without assigning any reason whatsoever. The school reserves the right to Award the Contract to more than one Bidder.
36. The bids will be evaluated by the **Tender Evaluation Committee** duly approved by the competent authority as per **Assam Public Procurement Rule 2020** which will decide **the standard quality and the lowest bidder (L-1)** on the basis of total cost provided by each bidder.



Additional District Commissioner Education, Chirang

Date: 08/03/2024

Memo No.: AVD/ SCHOOL FURNITURE/34/2024/1-A

Copy to:

1. The District Commissioner, Chirang cum Chairman Adarsha Vidyalaya Borobazar Bhumpkipara for kind information & necessary action.
2. The District Informatics Officer, NIC, Chirang. He is requested kindly to upload the Notice along with relevant application forms in the District Website.
3. The District Information & Public Relations Officer, Chirang for wide publicity. He is requested to arrange to publish the advertisement in at-least 2 (two) daily newspapers.
4. All the members of Tender Evaluation Committee, Adarsha Vidyalaya Borobazar Bhumpkipara for kind information & necessary action.
5. The Managing Director, Adarsha Vidyalaya Sangathan, Assam
6. All the members of SMDC.
7. Office file.



Additional District Commissioner Education, Chirang